Digital Skills Tutors

Competitive pay

Part-time, hours to be agreed / Freelance/ Immediate Start

PATH Yorkshire is a regional organisation providing training, education, and skills development opportunities to individuals ages 16 and above.

We are seeking for DIGITAL SKILLS TUTORS to join our busy and dynamic learning team.

Key Tasks and Responsibilities

1. Plan, prepare and deliver digital learning sessions, workshops, and tutorials in line with the curriculum requirements and the needs of individual learners, ensuring learning objectives are met.
2. Develop and deliver consistently engaging and interactive sessions, utilising a variety of teaching techniques and materials to enhance learners' understanding and engagement with the subject or topic.
3. Assess learners' abilities and identify areas for improvement, tailoring teaching and learning methods and resources accordingly.
4. Provide individualised support to learners, addressing their specific learning needs and challenges through one-on-one meetings and additional learning resources.
5. Monitor and track learners' progress, providing regular feedback and implementing strategies to address areas of weakness or underperformance.
6. Establish and maintain a positive and inclusive learning environment, actively promoting learner participation, motivation, and confidence in professional development.
7. Maintain accurate records of learners' attendance, progress, and assessment outcomes, ensuring compliance with PATH Yorkshire's requirements.
8. Work alongside an Employment Adviser who will work with participants to improve their employability skills
9. Keep updated with the latest developments in sector specialism, curriculum changes, and teaching methodologies, continuously updating own knowledge and skills.
10. Attend meetings as required by Line Manager/Chief Executive.
11. Flexibility to work on some evenings or weekends as required by the projects and PATH Yorkshire.
12. Other responsibilities which may be required by the Line Manager/Chief Executive

Essential Requirements

Criteria	Essential Requirements	Means of Assessment
Experience	Practical work experience in the Digital/ICT/IT, demonstrating hands-on knowledge and skills applicable to real-world scenarios.	CV/Cover Letter, Interview
	Teaching or training experience, with the ability to convey complex technical information effectively.	CV/Cover Letter, Interview
Knowledge	Excellent understanding of various digital technologies, software applications, programming languages, and tools relevant to ICT and Digital skills training.	CV/Cover Letter, Interview
	Awareness of current and emerging trends in the technology and digital industry, ensuring learners are prepared for the job market.	CV/Cover Letter, Interview
Skills	Excellent communication and interpersonal skills to engage and connect with learners.	CV/Cover Letter, Interview
	Effective organisational skills to plan, prepare, and deliver effective training sessions.	CV/Cover Letter, Interview
	Patience, adaptability, and the ability to tailor teaching, learning and assessment methods to various learning styles.	CV/Cover Letter, Interview
	IT literacy for creating and maintaining digital training resources.	CV/Cover Letter, Interview
Behaviour and Attitude	Self-motivated, able to work proactively and problem solve with less supervision.	CV/Cover Letter, Interview
	Participate proactively in team meetings, regular supervision and performance appraisals.	CV/Cover Letter, Interview

To apply, email your CV with Cover Letter to: info@pathyorkshire.co.uk

We are constantly appointing TUTORS and may close this vacancy once we fill in the numbers required for Digital Tutors.